

# 2021 Year 12 Extension Oral Trials

## Student Instructions

Your ORAL Monologue examination will be conducted online.

### You will need

- Lined paper
- Black pen/s
- Working device with a camera
- A quiet place to work in
- headphones
- a bottle of water, tissues, pens

### Prior to the day of the examination

You will receive an email confirming the actual time of your assessment together with the link to the Zoom meeting room.

1. Set up your device (including charger and headsets/pods) and workstation in a quiet room well **before** your exam. Go to the bathroom prior to starting time as you will not be able to leave the Zoom room after the start of the exam.  
**PLEASE NOTE:** No worksheets, study notes, booklets, textbooks, workbooks, electronic dictionaries etc are allowed during the examination.
2. Check your internet access and speakers for sound on your device before joining the supervised Zoom room. Close **all** browser tabs and windows and applications - except for Zoom in Chrome. **PLEASE NOTE:** The examiner might ask you to share your screen to check this.
3. Your mobile phone should be **switched off** and away from your desk. If you require it for a hotspot connection, ask permission via chat to use your phone.

### On the day of the examination

- Enter the Zoom meeting room 5 minutes prior to the starting time of your Assessment.
- The examiner will greet you and clarify the instructions. The examiner will then place the link to the examination questions in the Zoom chat space.
- Click on the link and make sure you have full access to the document (you will need to write notes on your lined paper). The document will contain two questions. You will select ONE question.
- You will have 7 minutes to prepare and WRITE notes.
- The camera MUST remain on ALL the time.
- You will then be asked to speak for 3 minutes on your chosen question.
- The whole process will be recorded on Zoom with the camera switched on.
- Access to the question will end immediately at the end of the examination.

## **Additional information**

- You will be allowed to refer to the notes you have made during the 7-minute preparation time.
- No other study materials will be permitted during the assessment, including dictionaries, course materials and electronic notes.
- Any student found to be breaching the integrity of the examination will be given a mark of zero.
- All examinations will be recorded

Should you have any questions after reading this Assessment Notice, please contact your teacher.

### **What happens if...**

#### **(a) Zoom drops off**

If Zoom drops off, please click on the link to the Zoom room again to rejoin.

#### **(b) I have lost internet connection**

If you lose internet connection, please do not panic! These things happen and we understand. Contact the Campus by phone and they will inform you of what to do.